

Title: DFHV- IT Consultant- Master **Region:** District of Columbia
Req ID: 530148

Details**Requisition Details**

Req. Class: ITCV1 : 4-Master **Region:** District of Columbia
Title: DFHV- IT Consultant- Master
Req. Status: Open
No. of Openings: 1 **No. Filled:** 0
Start Date: 04/02/2018
No New Submittals After: 03/20/2018
Max Submittals by Vendor per Opening: 2

Worksite Address: 2235 Shannon Place SE, Suit

Agency Interview Type: In Person

Advanced Technical Screening Required?: No

Existing Incumbent Resource?: Yes

Engagement Type: Contract

Short Description: Coordinates IT project management, engineering, maintenance, QA, and risk management. *This position will work 4 days per week, for 8 hours/day*

Complete Description: *This position will work 4 days per week, for 8 hours/day* The Department of For-Hire Vehicles (DFHV) is seeking a contractor with the knowledge of technology initiatives and management operations to advise and assist with the continuous improvement of the system and its associated processes. The IT Consultant will support several Para-transit Projects under DFHV and must have a minimum of 16 years of demonstrated hands-on experience in implementation, management, and support of large complex IT projects, with preferred knowledge in the for-hire vehicle industry. The suitable candidate must be proficient in the use of process improvement frameworks such as six sigma and be able to perform as-is and to-be process analysis. The candidate should also be able to provide guidance and leadership through all phases of the system development life cycle (SDLC). The IT consultant's duties shall include, but are not limited to: 1. Performs Data analysis 2. Documents business process workflow, provides analysis and makes recommendations 3. Conducts requirement gathering and analysis 4. Performs Quality assurance testing 1. Coordinates IT project management, engineering, maintenance, QA, and risk management 2. Plans, coordinates, and monitors project activities 3. Develops technical applications to support users 4. Develops, implements, maintains and enforces documented standards and procedures for the design, development, installation, modification, and documentation of assigned systems 5. Provides training for system products and procedures 6. Performs application upgrades 7. Performs, monitoring, maintenance, or reporting on real-time databases, real-time network and serial data communications, and real-time graphics and logic applications 8. Troubleshoots problems 9. Ensures project life-cycle is in compliance with District standards and procedures Other technical projects and duties as assigned. The candidate shall has expertise in using of reporting tools, Oracle SQL Developer, project scheduling and issue tracking for project status reporting in addition to exceptional organization and multi-tasking skills. ----- CONTRACT JOB DESCRIPTION
 Responsibilities: 1. Coordinates IT project management, engineering, maintenance, QA, and risk management. 2. Plans, coordinates, and monitors project activities. 3. Develops technical applications to support users. 4. Develops, implements, maintains and enforces documented standards and procedures for the design, development, installation, modification, and documentation of assigned systems. 5. Provides training for system products and procedures. 6. Performs application upgrades. 7. Performs, monitoring, maintenance, or reporting on real-time databases, real-time network and serial data communications, and real-time graphics and logic applications. 8. Troubleshoots problems. 9. Ensures project life-cycle is in compliance with District standards and procedures. Minimum Education/Certification Requirements: Bachelor's degree in Information Technology or related field or equivalent experience

Client Information

Work Location:	DFHV - 2235 Shannon Place SE Washington, DC , 20020	Cost Center:	DFHV - Department of For-Hire Vehicles
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Required/Desired Skills

Required /Desired

Skill	Required /Desired	Amount	of Experience
16+ yrs planning, coordinating, and monitoring project activities	Required	16	Years
16+ yrs leading projects, ensuring	Required	16	Years

they are in compliance with established standards/procedures				
Bachelor's degree in IT or related field	Required			
Experience and expertise in the use of reporting tools and Oracle SQL Developer	Required	10		Years
Experience with quality assurance testing	Required	10		Years
Experience working with teams and vendors to produce deliverables and meet pre-determined timelines	Required	10		Years
Experience with business process workflow documentation and analysis	Required	10		Years
Hands-on experience in implementation, management, and support of large complex IT projects	Required	13		Years
Requirement gathering and analysis experience	Required	15		Years
Practical experience with Six Sigma Black Belt	Required	5		Years
Strong business and technical writing skills	Required	8		Years
Strong Database data analytical experience	Required	10		Years
Experience with the taxicab industry	Highly desired	5		Years
Six Sigma Black Belt Certification	Required	1		Years

Questions

	Description
Question 1	Absences greater than two weeks MUST be approved by CAI management in advance, and contact information must be provided to CAI so that the resource can be reached during his or her absence. The Client has the right to dismiss the resource if he or she does not return to work by the agreed upon date. Do you accept this requirement?
Question 2	Please list candidate's email address that will be used when submitting E-RTR.
Question 3	There are no reimbursable expenses. Do you accept this requirement?
Question 4	This position will work 4 days per week, for 8 hours/day. Do you accept this requirement?