

Title: DMV - IT Project Manager Senior **Region:** District of Columbia
Req ID: 615457

Details**Requisition Details**

Req. Class: PGMV1 : 3-Senior **Region:** District of Columbia
Title: DMV - IT Project Manager Senior
Req. Status: Open
No. of Openings: 1
Start Date: 02/03/2020
No New Submittals After: 01/17/2020

Worksite Address: 95 M Street SW
Agency Interview Type: Either Webcam or In Person
Advanced Technical Screening Required?: No
Existing Incumbent Resource?: No

Do Not Allow Submission Above Maximum Rate:

Hours/Units per day: 8

Days per week: 5

Requisition Description

Engagement Type: Contract

Short Description: DMV requires contract services of an Information Technology Project Manager who is highly skilled and experienced. Work to be performed in a designated DMV office location.

Complete Description:

The D.C. Department of Motor Vehicles, Information Technology Office is responsible for providing technical support to DMV Customer Service Centers and numerous offices in support of DMV’s mission. DMV’s mission is to promote the safe operation of motor vehicles and public safety while providing outstanding customer service. To achieve the mission, DMV has three operational program areas: Driver Services, Vehicle Services and Ticket Services. Periodically, DMV undertakes new projects that require highly skilled and experienced expertise to augment the existing staff. • Provides direction to a team of software application developers on assigned projects. Develops new concepts, standards and methods to develop/maintain various IT applications for the agency efficiently. Works with the team to develop work plans and schedules, estimate budget, and resources. Define and monitor project milestones and deliverables. Evaluates the status of the project and report regularly to DMV senior management. • Formulates the vision to DMV senior management and provides expertise when developing new Web-based applications including the design of backend databases. Leverages experience to enhance existing IT applications that employ DB2, MS SQL Server, and or Oracle databases. Leads the effort to migrate existing applications to other web-based platforms. • Serve as an authoritative technical expert and liaison to management on highly complex IT issues; and as a lead project manager will be responsible for the completion of Software Development Cycle processes related to development and maintenance of large and complex web-based systems in the DCDMV domain. • The work demands extensive technical guidance and leadership capabilities related to performing many different and unrelated project management methods and techniques related to the development of project plans; the review and approval of technical requirements are met particularly those involving testing, documentation and security certification concerns; and focusing on development and maintenance of large complex web-based solutions that focus on customer service to the public. • The work primarily involves serving as an authoritative technical expert and liaison to management on highly complex IT issues; and as a lead project manager in assignments such as the completion of Software Development Cycle processes related to development and maintenance of a large and complex web-based system in a DCDMV domain. As a technical authority, the incumbent’s recommendations can have a critical impact on the efficiency and effectiveness of operations. • Coordinate with Senior Web application developers in OCTO on best practices and strategies related to application development. Organizes the team meetings and Joint Application Development sessions to document requirements through the full software development life cycle (SDLC). • Independently plans, designs, and carries out implementation for Web, Internet, and Intranet policies, procedures, and standards to ensure conformance with District Government objectives. • Provide technical guidance and leadership related to performing many different and unrelated project management methods and techniques; the development of project plans; the review and approval of technical requirements particularly those involving testing, documentation and security certification concerns. • Communicate with staff members of DCDMV, DMV CIO, Office of Chief Technology Officer, IT personnel from various government agencies and vendor engineers and other project related personnel as required. • Experience in pre-procurement activities related to IT projects • Keeps abreast of current application development practices that include trends in latest information technology field. • Other duties connected to the IT Project Management of large sized project from planning to deployment and maintenance. ----- CONTRACT JOB DESCRIPTION

Responsibilities: 1. Organizes, directs, and manages contract operation support functions, involving multiple, complex, and inter- related project tasks. 2. Manages teams of contract Support Personnel at multiple locations. 3. Maintains and manages the client interface at the senior levels of the client organization. 4. Meets with customer and contractor personnel to formulate and review task plans and deliverable items. Ensures conformance with program task schedules and costs. Minimum Education/Certification Requirements: Bachelor’s degree in Information Technology or related field or equivalent experience

Client Information

Work Location:	DMV - 95 M St, SW Washington DC 20024	Cost Center:	DMV - Department of Motor Vehicles
		Project:	

Required/Desired Skills

Required /Desired

Skill	Required /Desired	Amount	of Experience
11-15 yrs in progressive consulting leadership role, providing full lifecycle services in enterprise environment	Required	11	Years
11-15 yrs managing, coordinating, and establishing priorities for entire project lifecycle	Required	11	Years
Bachelor's degree in IT or related field or equivalent experience	Required		
Project Management Professional (PMP) certification	Required		
Expert knowledge and demonstrated skills in building complex Web applications. AJAX expertise and familiarity with Web 2.0 methodologies	Required	8	Years
IT project management expertise covering front end user and back end application code and databases	Required	11	Years
Experience using source code control, change management software packages and application security	Required	7	Years
Technical knowledge of MS SQL Server, Visual Studio, .NET, Java, DB2, SQL, and web related technologies	Required	8	Years
Advanced knowledge and experience generating use cases, test plans, and test scripts during requirements gathering, design, development and user test	Required	7	Years
Skill in documenting requirement specifications through an industry approved software system	Required	7	Years
Expertise in generating user manuals, training documents and conducting user training for senior management members and user groups	Required	7	Years
Excellent written, verbal and presentation communication skills for liaison, technical guidance, project status updates, etc.	Required	8	Years
Mastery knowledge and skills in applying advanced IT principles, concepts, methods, techniques and standards in the development of complex systems	Required	8	Years
Technical experience in .NET, Java and other advanced web-based projects	Desired	7	Years

	Description
Question 1	Absences greater than two weeks MUST be approved by CAI management in advance, and contact information must be provided to CAI so that the resource can be reached during his or her absence. The Client has the right to dismiss the resource if he or she does not return to work by the agreed upon date. Do you accept this requirement?
Question 2	Please list candidate's email address that will be used when submitting E-RTR.